

## **EMERGENCY TRANSFERS (REGULATION)**

Emergency transfer enrollment of a student will be permitted only under special conditions. The circumstances that enable the Gore school district to accept enrollment of students by emergency transfer are specifically detailed below along with the qualifications that enable the enrollment to be continued from year to year. The conditions and circumstances are:

1. Students must follow the guidelines, rules, and regulations of this school district.

Each student in this district will be provided with a student handbook that clearly sets the standards for acceptable citizenship, behavior, and discipline. Noncompliance with these rules and regulations will lead to review and reconsideration of the emergency transfer.

2. Students must maintain academic progress that would lead to promotion to the next level.

At each grade level, several factors go into the decision to promote or retain students. In the primary grades, students are evaluated by norm and criterion testing, teacher observations, and administrative documentation that help give insight to student progress. At the upper and secondary levels, several evaluation instruments are used in making a promotion decision. These may include credit/grade progress, core curriculum testing in grades 5 and 8, teacher-made evaluation instruments, and administrative documentation which helps give insight to student progress.

3. Students must maintain attendance as set by state standards for promotion.

As set forth in state law, students missing 10% or more of a semester automatically fail due to lack of attendance. The only exceptions are medical circumstances or special conditions which have been pre-approved by the school administration. Tardies and truancy from school are also violations of board policy and call for student discipline.

4. Placement will depend on class size and availability.

5. This school district will not enroll any student currently suspended from another school.

A student who has been expelled from school is serving a suspension from the home school serving the student's legal address or from the school at which the student is currently enrolled. Under no circumstances will any such student be allowed an emergency transfer into this school system.

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Any student failing to comply with these conditions will not be considered as an applicant for an emergency transfer. At the time of consideration, the parent will agree to and sign a cancellation of the transfer. If conditions arise that the due to academics, attendance, discipline, or any disruption to the school climate, the district and parent agree that the transfer will be cancelled. Parents and students will be required to sign a form stating they have read and reviewed these regulations, are aware of the conditions set forth, and agree to these terms concerning an emergency transfer into this school system.

**CROSS-REFERENCE:** Policy EEB, Class Size  
Policy EIA, Promotion and Retention  
Policy FDA, Student Enrollment Requirements  
Policy FDC, Student Attendance  
Policy FO, Student Discipline  
Policy FOD, Suspension of Students